

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Directions:** Check YES if skill is observed and completely correctly.  
Check NO if skill is observed, but completed incorrectly.  
Check N/A if skill is not observed.

	YES	NO	N/A
<b>1 Connecting laptop to SMART board using</b>			
1.1 Verified laptop power was on			
1.3 Connected projector to laptop			
1.4 Turned projector power on			
1.5 Connected SMART board wireless USB device			
1.6 Verified SMART board power light was green			
1.7 In the event that the power light was not green, teacher was able to correct problem by disconnecting USB device and repeating skills 1.5 & 1.6			
<b>1.8 Orient SMART board</b>			
1.8.1 Activated orient screen, by pressing Keyboard and mouse buttons simultaneously			
1.8.2 Used SMART board pen to orient screen			
<b>SCORE:</b>	<b>/ (8)</b>		

**Directions:** Tally the number of times the skill is observed and completed correctly in the YES column.

**Tally the number of times the skill is observed, but completed**  
**Check N/A if the skill is not observed.**

	YES	NO	N/A
<b>2 Write, type and draw objects on SMART</b>			
2.1 Wrote on SMART board using digital ink (pen or highlighter tools)			
2.2 Drew lines or shapes on SMART board			
2.3 Changed line styles			
a. Changed color			
b. Changed thickness			

c. Changed style			
d. Changed start shape			
e. Changed end shape			
2.4 Typed on SMART board using virtual keyboard			
<b>3 Move objects on SMART board</b>			
3.1 Used pointer tool to move objects			
<b>4 Erase objects</b>			
4.1 Used tangible eraser to erase objects			
4.2 Selected eraser tool from floating toolbar and used hand to erase objects			
4.3 Changed eraser size			
4.4 Cleared entire ink layer, by clicking the sunshine icon in the ink layer menu bar			
<b>5 Save and exit ink layer</b>			
5.1 Saved ink layer in SMART Notebook			
5.2 Exited ink layer			
<b>TOTAL TALLY: +</b>	<b>-</b>		

**Directions: Check YES if skill is observed and completely correctly.  
Check NO if skill is observed, but completed incorrectly.  
Check N/A if skill is not observed.**

	YES	NO	N/A
<b>6 Disconnect laptop from SMART board using</b>			
6.1 Close all applications			
6.2 Turn off projector power			
6.3 Disconnect Mini DVI adapter from laptop			
6.4 Disconnect wireless USB device from laptop			
<b>SCORE:</b>	<b>/ (4)</b>		